

**MINUTES OF MEETING
LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
February 28, 2006**

CALL TO ORDER:

Chairman Karen Quinn called the meeting to order at 5:30 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman; Diane Walsh, Treasurer; Denise Blais; Kristine Donabedian and Will Postle, Trustees. Also in attendance was Becky Boragine, Library Director.

APPROVAL OF MINUTES:

The Minutes of the January 31, 2006, meeting were reviewed. A motion to postpone acceptance of the Minutes till next meeting was made by Karen Quinn and seconded by Denise Blais. A correction will be made and Minutes will be reviewed at the March meeting.

DIRECTOR'S REPORT:

Ms. Boragine reported that a new circulation system will be implemented beginning March 25th. Training for this new system has been taken by one employee and all other employees will be trained at an in house session. Two days will be blocked off for this training and during these sessions the Library will be closed for no more than

two and one half hours in the morning. A Press Release will be sent out to inform the public of the closing times and the new circulation system.

Ms. Boragine reported that attendance at programs has been good.

FINANCIAL REPORT:

Treasurer Diane Walsh reported the following balances: Champlin account, \$1,689.95; Trustees account, \$49,032.75; Checking account, \$257.87; and Certificate of Deposit, \$26,231.90.

A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Denise Blais and seconded by Kristine Donabedian. The motion was approved unanimously.

UNFINISHED BUSINESS:

Ms. Boragine reported that nothing new has been discussed concerning contract negotiations. A meeting will be held on March 15th at the Town Hall to discuss contract issues. Attorney Vin Ragosta had spoken of new options for the prescription plan and health insurance and he will be contacted for this information.

Ms. Boragine handed out a new proposal from Sonatrol. Denise Blais voiced her concerns about the procedures of this security system company. Questions were asked as to who would be called when the

alarm does go off and is it really necessary to call a person, why not just call the police. Ms. Boragine called Shannix and was informed that they only install cameras not a security alarm. She also contacted Mt. Pleasant Alarm and was informed that they install motion detectors and that the alarm is installed in the doors only. It was the consensus of the Board to put this issue on hold till the Library Budget is approved.

Ms. Boragine reported nothing new has been discussed about the Budget.

The Service Policy was reviewed and a motion was made by Denise Blais and seconded by Diane Walsh to accept the policy.

The Technology Plan was reviewed and a motion was made by Will Postle and seconded by Karen Quinn to accept the plan.

NEW BUSINESS:

The Board discussed the parking situation in the Library parking lot and decided to request for a Town Ordinance to help control the problem. The first step will be for Ms. Boragine to write a letter to Town Administrator Sue Sheppard requesting an Ordinance for this topic. The problems are with the exit and entrance and the parking of students and bus monitors in the lot.

The Board also discussed the lighting problem in the parking lot. Ms.

Boragine informed the Board that the electric company is responsible for these lights and have been contacted.

ANNOUNCEMENTS AND REMINDERS:

Ms. Boragine reviewed several upcoming programs for children, teens and adults.

ADJOURNMENT:

There being no further business, a motion was made by Kristine Donabedian and seconded by Will Postle to adjourn the meeting at 6:45 PM. The motion was approved unanimously.

Respectfully submitted,

**Caitlyn P. Tucker
Board Secretary**